



RECRUITMENT-2026-27

Information guidelines for the recruitment of Teaching and Non-Teaching staff purely on Temporary basis from 15th June, 2026 till 30th April, 2027.

Opening date of submission of the filled in application forms: 22.05.2026

Last date of submission of the filled in application forms: 05.06.2026

Part-A: Subject-wise Vacancy position with required qualification and experience.

| S.N. | Vacancy in Subjects | No. of Post(s) | Essential Qualification (s) | Experience |
|------|---------------------|----------------|---|---|
| 1 | English | 02 | Post- Graduate / Graduate in English from a recognised university with minimum 50% marks and B. Ed. with OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 2 | Hindi | 03 | Post- Graduate / Graduate in Hindi from a recognised university with minimum 50% marks and B. Ed. with OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 3 | Mathematics | 02 | Post- Graduate / Graduate in Mathematics from a recognised university with minimum 50% marks and B. Ed. with OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 4. | Science (Physics) | 01 | Post- Graduate / Graduate in Physics from a recognised university with minimum 50% marks and B. Ed. with OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 5 | Geography | 01 | Post- Graduate / Graduate in Geography / Political Science from a recognised university with minimum 50% marks and B. Ed. with OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 6 | Computer Science | 01 | Post- Graduate / Graduate in Computer Science / MCA from a recognised university with minimum 50% marks and B.Ed. | Preferably 2 years of teaching experience in an English medium school |
| 7 | Odia | 03 | Post- Graduate / Graduate in Odia with minimum 50% marks and B.Ed. from a recognised university with OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 8 | Sanskrit | 01 | Post- Graduate / Graduate in Sanskrit with minimum 50% With B.Ed from recognised university with OSSTET/ CTET (Paper-II) | Preferably 2 years of teaching experience in an English medium school |
| 09 | Science (Biology) | 02 | Post- Graduate / Graduate in Biology with minimum 50% marks and B.Ed. from a recognised university with OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |

| S.N. | Vacancy in Subjects | No. of Post(s) | Essential Qualification (s) | Experience |
|------|--------------------------|----------------|---|--|
| 10 | Economics | 01 | Post- Graduate / Graduate in Economic with minimum 50% marks and B.Ed. from a recognised university with OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 11 | Physical Education (PET) | 02 | Post- Graduate / Graduate (M.P.Ed/B. P. Ed.) from a recognised university with minimum 50% marks and OSSTET / CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 12 | Balvatika | 04 | Post- Graduate / Graduate in any discipline with minimum 50% marks and NTT/B.Ed. from a recognised university with OSSTET/CTET (Paper II) | Preferably 2 years of teaching experience in an English medium school |
| 13 | Dance | 01 | Post- Graduate / Graduate in Dance with minimum 50% marks from a recognised university. | Preferably 2 years of teaching experience in an English medium school |
| 14 | Art & Craft | 01 | Post- Graduate / Graduate in Drawing and Painting /Fine Arts with minimum 50% marks from a recognised university. | Preferably 2 years of teaching experience in an English medium school |
| 15 | Music Vocal | 02 | Post- Graduate / Graduate in Music with minimum 50% marks from a recognised university. | Preferably 2 years of teaching experience in an English medium school |
| 16 | Music Instrument | 01 | Post- Graduate / Graduate in Music.with minimum 50% marks from a recognised university. | Preferably 2 years of teaching experience in an English medium school |
| 17 | Junior Accountant | 01 | Post- Graduate / Graduate in Commerce with minimum 50% from a recognised university. Preferably CA / ICWA intermediate qualified. | Knowledge of Income Tax & other Taxes, EPF, ESI and knowledge of Tally software and should be expertise of all Govt. rules & regulations. Candidates having 5 years or more of work experience in a CBSE affiliated school will be preferred. |
| 18 | Office Assistant | 02 | Post- Graduate / Graduate in any discipline with minimum 50% from a recognised university. | Having prior administrative experience along with strong communication, Organizational and computer and software skills, and proficiency in handling confidential information. Candidates having 5 years or more of work experience in a CBSE affiliated school will be preferred. |
| | | 31 | | |

Note:

- Interested candidates are directed to download the Application form from the school website (www.dpsnalconagar.org) and filled application submitted by courier/speed post only giving their details, supported by self-attested copies of all testimonials starting from class X onwards and a passport size colour photograph so as to reach to “**The Principal, Delhi Public School Nalconagar, Angul, Odisha-759145**” on or before the scheduled last date.
- Candidates are also directed to fill a google form for the post they are applying vide Google form link. <https://forms.gle/MQw5PqxmGBGhne779>
- The soft copy of the application format as available in the school website.
- Please mention name of the post on the top of the envelope. Incomplete applications shall be rejected without any intimation to the candidate.
- Only short-listed candidates will be called for interview. The date of interview will be intimated through school website or by e-mail for which the candidates are required to mention their active e-mail id in their application.

Part-B: General Instructions:

- The appointment is purely on temporary basis for a period up to 30th April 2027 from the date of joining in the institution.
- During this period, the candidates will be paid a consolidated salary of
₹35,400/-per month for Teacher.
₹35,400/- per month for Junior Accountant
₹25,500/- per month for Office Assistant.
- The candidates may be re-engaged in the subsequent year if necessary to the institution subject to satisfactory performance and conduct.
- The subsidized ‘A’ type residential accommodation may be provided as per availability with deduction of House Rent & Meter Reading charges etc.
- The Medical Card will be issued for yourself for outdoor treatment at Nalco Hospital, Nalconagar only.
- Candidate will not make any claim as a permanent employee of the institution in future, after completion of the term of his / her service.
- If any candidate applies for more than one post then his/her applications will be rejected.
- The School Management reserves the right to cancel/modify/restrict the recruitment process without issuing any further notice or assigning any reason whatsoever.
- The Management also reserves the right to increase/decrease the number of posts advertised, if need arises without assigning any reason whatsoever.

Part-C: Guidelines for the candidates:

1. The recruitment process will be followed by Written Test, demo and interview for preparing the panel for purely temporary appointment.
2. Maximum age limit:
Maximum age is 45 years (As on 01.05.2026). The relaxation in age limit may be considered for the experienced candidates (preferably working in CBSE affiliated school).
3. The preference will be given to the highly experienced candidates having excellent command over written and spoken English, bright academic record with first class throughout and Public School background, ability to teach at least two subjects and demonstrated interest in extra-curricular and co-curricular activities.

4. Applicants should bring Original Certificates for verification purpose on the day of the Interview.
5. Candidates are advised to check the eligibility criteria, before applying /attending the interview. If a candidate does not possess the requisite qualification, she/he will not be interviewed, found ineligible at later stage, will not be placed in the panel/appointed. If wrong information is furnished and on appointment and found later, services will be terminated and appropriate disciplinary action will be initiated against such candidates.
6. Temporary teaching and non-teaching staff is not entitled to other service benefits, like EL / LTC / Puja Advance etc.
7. In case a candidate fails to join, the next candidate in the panel will be considered.
8. Services of temporary staff will be evaluated and services will be terminated if the performance is not up to the desired mark.
9. A temporary staff, if appointed, and later wants to discontinue the service for any reason, at least one-month advance notice must be given to the school or one-month salary to be deducted.
10. Before the end of the contract period or prior to resignation, the contractual teacher must submit a "No Dues" Certificate with one month's notice, failing which the consolidated salary due shall be withheld.
11. Temporary teacher, if appointed shall maintain absolute integrity towards his/her profession and justify his/her services. The students must be benefited with classroom transaction/any allied academic activity. Engaging in private tuition is strictly prohibited.
12. He / She should take utmost care of students under his/her care, as the safety and security of the students is of paramount importance. He/she should not resort to corporal punishment etc.
13. He/she should maintain himself/herself in such a way as the society expects from a teacher and should follow the Code of Conduct for Teachers as per CBSE guidelines.
14. He/she should perform all the assignments /tasks allotted by Principal/HM from time-to-time based on exigency/need of the school.
15. Classes will be allotted depending upon the need of the school and no temporary teacher can force the employer to allot classes according to their choice.
16. Canvassing in any form leads to the disqualification of the candidate.
17. No TA/DA will be paid to the candidates for attending the Written Test or Interview or otherwise, in connection to the recruitment/selection process.

S/d-
Principal



DELHI PUBLIC SCHOOL NALCONAGAR, ANGUL

Recruitment of Temporary Teaching Staff Post

Applied for _____

Fix a recent
passport sized
colour photograph
here

BIO-DATA

| Personal Details | Contact Details |
|------------------------------------|--------------------------------|
| Name of the Candidate: | Mobile No: |
| Date of Birth: | Adl. Mobile No: |
| Age as on 01/05/2026: | e-mail id (In Capital): |
| Address for Correspondence: | |

Educational Qualifications:-

| S.N. | Document | Year of Passing | Board / University | Maximum Marks | Marks secured | % of Marks |
|------|-----------------|-----------------|--------------------|---------------|---------------|------------|
| 1. | X / Matric | | | | | |
| 2. | XII / +2 | | | | | |
| 3. | Graduation / +3 | | | | | |
| 4. | Post Graduation | | | | | |
| 5. | Other (if any) | | | | | |

Professional Qualifications:-

| S.N. | Document | Year of Passing | Board / University | Maximum Marks | Marks secured | % of Marks |
|------|-------------------|-----------------|--------------------|---------------|---------------|------------|
| 1. | B. ED | | | | | |
| 2. | M. ED | | | | | |
| 3. | B. P.ED / M.P.ED | | | | | |
| 4. | OSSTET | | | | | |
| 5. | CTET (Paper – II) | | | | | |
| 6. | Others | | | | | |

Experience details: -

| S.N. | Name of the Institution | Post | Duration of the work | | Year of Experience |
|------|-------------------------|------|----------------------|----|--------------------|
| | | | From | To | |
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |

Declaration: - I hereby declare that all the above information furnished by me is true and correct to the best of my knowledge and belief.

Note:-A separate sheet may be enclosed if required

Date: _____

(Signature of the candidate)